

Seeking Candidates

Prime Ministers' Row is seeking candidates for the Board of Directors.

Our Mission, Vision and Mandate

Prime Ministers' Row has a mission to enable citizens and visitors to discover, debate, and reflect on the legacies of Canada's Prime Ministers by transforming Ottawa's Sandy Hill and its historical public spaces into an inclusive outdoor cultural destination by way of developing Canada's first ever street museum. We believe that a thriving culture of democracy begins with engaged individuals and connected communities. Prime Ministers' Row will contribute to greater equity and inclusion by creating spaces for dialogue and shared experiences. As such, we are mandated to recognize national legacies, connect with modern Canadians, include multiple perspectives, present unexpected stories, and create an immersive visitor experience. In exploring and contextualizing the impact of all Prime Ministers on people and communities across the country, PMR is committed to featuring lesser-known narratives, silenced voices and diverse perspectives. This includes fulfilling all the relevant Truth and Reconciliation Commission of Canada's Calls to Action related to Museums and Archives.

Who We Are

- An independent, not-for-profit, charitable organization governed by a diverse volunteer board of directors.
- We value diversity in all its forms and work towards equality within our community and on our Board of Directors.
- We are a politically non-partisan organization.
- We are connected to our community and society, and we strive to make the past relevant to the present and future.

- We believe that we are stronger when working together. We build meaningful relationships throughout our projects.
- We are open to new ideas, change, and innovation. We have the courage to lead new ways of doing things.
- We are committed to listening to others and we value respectful social interaction.

What We Are Looking For

- Community members with a keen interest in working to bring a complex, wide ranging and impactful initiative to life.
- Strategic thinkers with an interest in the arts, heritage and community building.
- Collaborative, consensus builders who respect diverse and dissenting points of view.
- Relationship builders interested in engaging with culturally diverse communities.

PMR Chair

Summary

Prime Ministers' Row is seeking an individual who would be interested in leading a dynamic, engaged and hard-working volunteer Board of Directors. As Chair, you will work closely with other Board members to help develop, implement and achieve a transformative cultural and grassroots initiative unique to Canada.

Preferred candidate skills: Advocacy; Strategic Planning; Governance.

Duties and Responsibilities

- Lead the Board, in keeping with the organization's vision, mission and core values.
- Communicate with the Board (timely, relevant) so they can make decisions.
- Chair monthly Board meetings.
- Review annual budget and monthly financial statements.
- Review draft grant applications and fundraising initiatives.
- Act as spokesperson for the organization, including preparing speeches and interview notes as needed.
- Has a @pmr-apm.ca email address.
- Ensure new relationships and partnerships are developed with like-minded organizations.
- Ensure governance requirements are met (bylaws, insurance, annual general meeting, memberships and fees).
- Sign partnership agreements / MOUs with other organizations.
- Signing authority for banking with the Executive Committee.
- Seek volunteers, as required, for committees.
- Support Secretary with agenda development for meetings.
- Conduct succession planning for board and nomination of new board members.
- Meet with new / prospective board members.

PMR Directors

Summary

Prime Ministers' Row is seeking three individuals who would be interested in joining a dynamic, engaged and hard-working volunteer Board of Directors. As a director, you will work closely with other Board members to help

develop, implement and achieve a transformative cultural and grassroots initiative unique to Canada.

Skills

Experience and background in the following areas are highly sought after to fill gaps in the existing Board: fundraising and grant-writing, diversity and inclusion, marketing and communications.

As a PMR Board Director you:

- Understand and demonstrate a commitment to the organization's mission and programs.
- Commit to the defined term with a potential to renew.
- Regularly attend monthly board meetings.
- Are an active member of at least one Board committee, contributing skills and knowledge to committee work.
- Stay informed about board and committee matters, prepare well for meetings, and review and comment on minutes and reports.
- Keep up to date with issues and trends that affect the organization.
- Participate in fundraising initiatives.
- Help identify individual and corporate donors.

PMR Director (Fundraiser)

Summary

Prime Ministers' Row is seeking a professional fundraiser who would be interested in joining a dynamic, engaged and hard-working volunteer Board of Directors. As a director, you will work closely with other Board members

to help develop, implement and achieve a transformative cultural and grassroots initiative unique to Canada.

Skills

- Experience with digital fundraising.
- Strong organization and time management skills.
- Strong communication skills, including ability to write and speak persuasively.
- Bilingualism would be viewed as an asset.

With the support of the Board, you will:

- Develop, coordinate, maintain and implement the annual fundraising plan in accordance to budgeted goals.
- Maintain fundraising initiatives calendar.
- Plan and execute initiatives such as direct mail campaigns, corporate outreach, development of in-kind support.
- Approach and involve other community partners, organizations and members in initiatives.
- Meet with potential donors/funders to make a case for funding the organization, answer questions, etc.
- Attend monthly meetings.

How to Apply

Learn more about PMR and our Board members by visiting our website at <https://pmrapm.ca/>.

If you think you could contribute to PMR and are inspired by our vision, please submit an expression of interest (max 500 words), as well as a brief biography to info@pmr-apm.ca.